
REVIEW/CHANGE A PERMANENCY PLAN

CREATION DATE: November 19, 2007



Pointers to Remember:

1. Case plans serve as the essential roadmap to services and positive outcomes for both children and families. Case planning and permanency planning are interrelated, as case plans outline the actions required to achieve permanency goals. Comprehensive case planning focuses the child's safety and permanence. When all those involved with the child have the opportunity to participate, a plan can be created that will match the needs of children and families and build on their strengths to support safety and help children achieve permanence.
2. There are five permanency goals in place for foster care children within CFSA. They are as follows:
 - Reunification;
 - Guardianship;
 - Adoption;
 - Alternative Planned Permanent Living Arrangement - APPLA (i.e. independent living); or
 - Legal Custody.

Review Permanency Plan

Steps Include:

- Step 1: Place cursor over **Case** then **Case Plan**.
- Step 2: Click **Permanency Plan**.
The Permanency plan selection screen displays.
- Step 3: Select Reyshawn Jackson (for example).
- Step 4: Click **Show**.
- Step 5: Review Reunification as the **Permanency Goal*** and Court Ordered as the **Permanency Goal Origin**. *See Figure 1*

DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY

FACES.NET

Referral Case Client Provider Admin PPW Case

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name:
ADMIN TRAINER

Entity Type:
Case

Entity Name:
JACKSON74

Entity ID:
192623

Entity Type:
Client

Entity Name:
REYSHAWN JACKSON74

Entity ID:
845892

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields # Denotes AFCARS Fields

Permanency Goal Child Siblings Barriers

General Information

Creation Date* 10/10/2006 End Date Staff Name ADMIN TRAINER Projected Goal Achv. Date

Unit / Program Area FACESNET TRAINING

Goal

Permanency Goal* Reunification Concurrent Permanency Goal Permanency Goal Origin Court Ordered Current Placement Provider

Permanency and Concurrent Goal Reason

☐ Permanency Goal is not in line with current placement
Reason Permanency Goal is not in line with current placement

Identify steps needed to achieve concurrent goal

Describe why adoption is not permanency goal
The permanency goal of reunification was court ordered.

New Save Find Cancel

Figure 1

Change Permanency Goal

Steps Include:

- Step 1: Place cursor over **Case** then **Case Plan**.
- Step 2: Click **Permanency Plan**.
The Permanency plan selection screen displays.
- Step 3: Select Reyshawn Jackson (for example). *See Figure 2*
- Step 4: Select Permanency plan to be updated. *See Figure 2*
- Step 5: Click **Show**. *See Figure 2*

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Referral Case Client Provider Admin PPW Case

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name:
ADMIN TRAINER

Entity Type:
Case

Entity Name:
JACKSON74

Entity ID:
192623

Entity Type:
Client

Entity Name:
REYSHAWN JACKSON74

Entity ID:
845892

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields † Denotes AFCARS Fields

Client

Name	Number	Gender	Date of Birth
REYSHAWN JACKSON74	845892	Male	
LATONYA HOLMES74	845897	Female	
PAUL WILLIAMS74	845896	Male	
▶ REYSHAWN JACKSON74	845892	Male	
RODNEY SCOTT74	845893	Male	
TANISHA HOLMES74	845894	Female	

☒ Active Clients
☐ All Clients

Permanency Plan

Creation Date	Permanency Plan	Actual Completion Date
▶ 10/10/2006	Reunification	

New Plan **Show** Cancel

Figure 2

Step 6: Enter **End Date**. See Figure 3

Step 7: Click **Save**. See Figure 3
Screen will become grayed-out.

**DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY**

FACES.NET

Referral Case Client Provider Admin PPW

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name:
ADMIN TRAINER

Entity Type:
Case

Entity Name:
JACKSON74

Entity ID:
192623

Entity Type:
Client

Entity Name:
REYSHAWN JACKSON74

Entity ID:
845892

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields † Denotes AFCARS Fields

Permanency Goal Child Siblings Barriers

General Information

Creation Date* 10/10/2006 End Date 11/14/2007 Staff Name ADMIN TRAINER Projected Goal Achv. Date

Unit / Program Area
FACESNET TRAINING

Goal

Permanency Goal* Reunification Concurrent Permanency Goal Permanency Goal Origin Court Ordered Current Placement Provider

Permanency and Concurrent Goal Reason

☐ Permanency Goal is not in line with current placement
Reason Permanency Goal is not in line with current placement

Identify steps needed to achieve concurrent goal

Describe why adoption is not permanency goal
The permanency goal of reunification was court ordered.

New Save Find Cancel

Figure 3

- Step 8: Place cursor over **Case** then **Case Plan**.
- Step 9: Click **Permanency Plan**.
The Permanency plan selection screen displays.
- Step 10: Select Reyshawn Jackson (for example). *See Figure 4*
The previous end-dated permanency goal will show in inset grid.
- Step 11: Click **New Plan**. *See Figure 4*

DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY

FACES.NET

Referral Case Client Provider Admin PPW Case

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name:
ADMIN TRAINER

Entity Type:
Case

Entity Name:
JACKSON74

Entity ID:
192623

Entity Type:
Client

Entity Name:
REYSHAWN JACKSON74

Entity ID:
845892

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields † Denotes AFCARS Fields

Client

Name	Number	Gender	Date of Birth
REYSHAWN JACKSON74	845892	Male	
KEYSHAWN JACKSON74	845891	Male	
LAKEISHA JACKSON74	845898	Female	
LATONYA HOLMES74	845897	Female	
PAUL WILLIAMS74	845896	Male	
▶ REYSHAWN JACKSON74	845892	Male	

☒ Active Clients
☐ All Clients

Permanency Plan

Creation Date	Permanency Plan	Actual Completion Date
▶ 10/10/2006	Reunification	11/14/2007

New Plan Show Cancel

Figure 4

Step 12: Enter new **Permanency Goal*** of Adoption. *See Figure 5*

Step 13: Enter Court Ordered as the **Permanency Goal Origin**. *See Figure 5*

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FACES.NET

Referral Case Client Provider Admin PPW Case

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name:
ADMIN TRAINER

Entity Type:
Case

Entity Name:
JACKSON74

Entity ID:
192623

Entity Type:
Client

Entity Name:
REYSHAWN JACKSON74

Entity ID:
845892

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields # Denotes AFCARS Fields

Permanency Goal Child Siblings Barriers

General Information

Creation Date* 11/19/2007 End Date Staff Name ADMIN TRAINER Projected Goal Achv. Date

Unit / Program Area FACESNET TRAINING

Goal

Permanency Goal* Adoption Concurrent Permanency Goal Permanency Goal Origin Court Ordered Current Placement Provider

Permanency and Concurrent Goal Reason

☐ Permanency Goal is not in line with current placement
Reason Permanency Goal is not in line with current placement

Identify steps needed to achieve concurrent goal

Describe why adoption is not permanency goal

New Save Find Cancel

Figure 5

Step 14: Click **Child** tab. *See Figure 6*

Step 15: Complete information on screen as it applies to the permanency goal. *See Figure 6*

DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY

FACES.NET

Referral Case Client Provider Admin PPW Case [Go]

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name: ADMIN TRAINER

Entity Type: Case
Entity Name: JACKSON71
Entity ID: 192619

Entity Type: Client
Entity Name: REYSHAWN JACKSON71
Entity ID: 845846

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields #Denotes AFCARS Fields

Permanency Goal Child Siblings Barriers

Describe Efforts to legally free the child

Describe child's placement preferences (Mandatory at age 14)

☐ Foster Parent signed letter of Intent to Adopt Date [v]

New Save Find Cancel

Figure 6

Step 16: Click **Siblings** tab. *See Figure 7*

Step 17: Complete information on screen as it applies to the permanency goal. *See Figure 7*

DISTRICT OF COLUMBIA
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FACES.NET

Referral Case Client Provider Admin PPW Case [Go]

Case Case Plan Assessment Service Plan **Permanency Plan** Report

Organizer Focus History

In Focus

User Name: ADMIN TRAINER

Entity Type: Case
Entity Name: JACKSON71
Entity ID: 192619

Entity Type: Client
Entity Name: REYSHAWN JACKSON71
Entity ID: 845846

Permanency Plan Selection

* Denotes Required Fields ** Denotes Half-Mandatory Fields #Denotes AFCARS Fields

Permanency Goal Child Siblings Barriers

☐ Siblings to be placed together

Number of Siblings: []

Client: []

Select

New Save Find Cancel

Figure 7

Step 18: Click **Barriers** tab. *See Figure 8*

Step 19: Complete information on screen as it applies to the permanency goal. *See Figure 8*

Step 20: Click **Save**. *See Figure 8*

The screenshot displays the 'FACES.NET' interface for the 'DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY'. The top navigation bar includes tabs for 'Referral', 'Case', 'Client', 'Provider', 'Admin', and 'PPW'. The 'Case' tab is active, and the 'Permanency Plan' sub-tab is selected. The left sidebar shows the 'In Focus' section with user information for 'ADMIN TRAINER' and 'JACKSON71'. The main content area is titled 'Permanency Plan Selection' and includes a legend for required fields (*), half-mandatory fields (**), and AFCARS fields (#). The 'Barriers' tab is selected, showing two text areas: 'Barriers against permanency goal' and 'Describe each barrier selected'. A 'Select' button is located below the first text area, and a 'Specify' text field is below it. At the bottom of the form, there are buttons for 'New', 'Save', 'Find', and 'Cancel'. An arrow points to the 'Save' button, and another arrow points to the 'Barriers' tab.

Figure 8

Filename: Case Plan - Review_Update Perm Plan Goal
Directory: C:\Documents and Settings\Dstewart\My Documents\Internet
Updates\FACES.NET\Tips Sheets
Template: C:\Documents and Settings\Dstewart\Application
Data\Microsoft\Templates\Normal.dot
Title: Review/Change a Permanency Plan:
Subject:
Author: bbarton
Keywords:
Comments:
Creation Date: 11/20/2007 5:51:00 PM
Change Number: 2
Last Saved On: 11/20/2007 5:51:00 PM
Last Saved By: cljohnson
Total Editing Time: 2 Minutes
Last Printed On: 11/30/2007 10:29:00 AM
As of Last Complete Printing
Number of Pages: 8
Number of Words: 411 (approx.)
Number of Characters: 2,347 (approx.)